



## Otsuka Novel Products GmbH

Otsuka Novel Products GmbH (ONPG) is an affiliate of Otsuka Pharmaceutical Co., Ltd., a global healthcare company headquartered in Tokyo, Japan. The Otsuka Group comprises a network of 168 subsidiaries and 37,000 employees across 32 countries in Europe, Asia-Pacific, the Americas, and the Middle East.

As part of Otsuka's Global Tuberculosis program, ONPG is dedicated to driving efforts to fight tuberculosis through innovative research and development, equitable access to medicines, and collaborations and capacity-building initiatives that strengthen the quality and delivery of care around the world. Rooted in the Otsuka philosophy – "Otsuka – people creating new products for better health worldwide" – we collaborate with a diverse range of organizations to pursue a shared vision, contributing focused expertise, innovation, and the resolve to end tuberculosis.

To strengthen our Medical Affairs team in **Munich**, we are currently looking for a

### **Consultant / Freelancer Medical & Clinical Operations (m/f/d)**

**30 – 40 hours/week | Fixed term: 12 months**

In this role, you will coordinate operational activities for investigator-sponsored studies and collaborative research projects. Working closely with global cross-functional teams, you will contribute to timely, compliant, and high-quality project delivery in an international, purpose-driven environment.

#### **Job responsibilities:**

- Coordinate operational activities related to the planning, review, approval, and oversight of investigator-sponsored studies (ISS) and collaborative research projects.
- Provide scientific and operational input into ISS / collaborative research projects, e.g. study protocols as well as supplementary study documents as needed
- Track project milestones and support timely delivery in close collaboration with global cross-functional teams.
- Help ensure that study-related activities are conducted in line with Otsuka's internal standard operating procedures and working practices.
- Contribute to Medical Affairs activities by supporting publication management, conducting scientific literature searches, preparing literature summaries, and providing medical information support.

#### **Your profile:**

- A university degree in medicine, biology, biochemistry, pharmacy, or a related field; a PhD, preferably in immunology or infectious diseases, would be an advantage OR specialist knowledge of infectious diseases would be highly valued.
- At least 5 years of experience in Medical Affairs and/or Clinical Management, ideally within a biopharmaceutical company.
- Experience in managing clinical research projects and/or investigator-initiated trials.

- Sound knowledge of ICH-GCP and other relevant international guidelines.
- Strong project management skills and confidence working in international, cross-functional project environments.
- A proactive, independent, and responsible working style, combined with strong communication skills.
- Excellent written and spoken English skills; German language skills would be an advantage.
- Due to collaboration across different time zones, some flexibility to work in the afternoon is required.
- Comfortable working in a culturally diverse environment.
- Willingness to undertake occasional national and international travel.
- Proficient in Microsoft Office applications and open to using new technologies.
- Ideally based in the greater Munich area.

**Are you interested?**

If your profile matches the above requirements and you are interested in this exciting opportunity, please send your application, including your earliest possible start date and hourly rate, preferably by e-mail to Ms. Bianca Emmerling at [career@otsuka-onpg.com](mailto:career@otsuka-onpg.com).

We welcome applications from all qualified individuals, regardless of gender, sexual orientation, cultural background, disability, or any other characteristic protected by law. Diversity and inclusion are core to our values, and we are committed to providing equal opportunities for everyone.

[www.otsuka-onpg.com](http://www.otsuka-onpg.com)